

Village of Dorchester Finance Committee Meeting

Date: Wednesday, May 4, 2022 6:30 pm

Municipal Building, 250 Parkside Drive, Dorchester WI

MINUTES:

1. Meeting was called to order by Trustee Schauer at 6:30pm.
2. Present were Trustee Schauer, Trustee Carter and Trustee Lageman. Also present were Clerk/Treasurer Susan Ballerstein, Deputy Clerk/Treasurer Christie Erikson and Brandon Lee – TP Printing.
3. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve financial activity for April, 2022. Motion carried 3-0.
4. Motion was made by Trustee Lageman, seconded by Trustee Carter to adjourn. Motion carried 3-0. Meeting adjourn at 6:37pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, May 4, 2022 Following Organizational Meeting

Municipal Building, 250 Parkside Drive, Dorchester WI

MINUTES:

1. Meeting was called to order by President Schwoch at 7:07pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke and Trustee Goldschmidt. Also present were Clerk/Treasurer Susan Ballerstein, Deputy Clerk/Treasurer Christie Erikson, Public Works Supervisor Clint Penney, Water/Sewer Manager Rick Golz, Jenny Halopka, Brooke Bruesewitz, Preston Lebal- American Asphalt, and Brandon Lee – TP Printing.
4. Public Input – Eric Klemetson wondering if there is an ordinance on single family dwellings.
5. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve minutes of the April 6, 2022 Board Meeting. Motion carried 7-0.
6. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve April, 2022 Audit Report, and receive May, 2022 Audit Report from Deputy Clerk-Treasurer. Motion carried 7-0.
7. Water/Sewer manager Rick Golz reported that water plant valve that went out – still trying to figure out how to fix it. Wastewater – waiting for someone to come for phosphorus.
8. Public Works supervisor Clint Penney reported that the Memorial Hall roof is done. They did some ditching at the corner of 5th Street and Cty. Rd. A, cleaned lawns up, hydrants replaced on 4th Street, installed a water valve for Sto's Plumbing – new construction, and hired Tom Bobbe for part-time summer help at \$15 per hour.
9. Clerk's Office – 2021 Audit draft should be done at the end of the month – mid June and will then be available to review. Board of Review meeting will be set for June 1 which will be adjourned until September. Kurt Schwoch, Tom Carter and Susan Ballerstein did the training needed for Board of

Review. The lift station paperwork is updated to show that the Village of Dorchester does own 50' x 50' section by the lift station on the corner of Liberty Street and County Road A.

10. Dorchester Days update – everything on track.
11. Zoning: Building Permits Update – T.J. Stroinski – commercial building
Brody Halopka – commercial building
Alex Pinter – Freezer Addition to Pinter Packing
12. Opened sealed bids for asphalt paving on South 4th Street. One from American Asphalt for \$158,612 and one from Steen Construction for \$164,332.74.
13. Clint Penney stated that the bid came in about \$40,000 lower than he figured, so he has money in the budget to finish the road to the end of village limit. Motion was made by Trustee Carter, seconded by Trustee Klimpke to accept bid from American Asphalt for \$158,612 for asphalt paving on South 4th Street. Motion carried 7-0. Motion carried 7-0.
14. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve an estimate for storm and curb repair on South 4th Street from We Do Construction for \$21,800.00. Motion carried 7-0.
15. Brooke Bruesewitz, treasurer from Dorchester Days, requested on behalf of the Dorchester Days Committee to move the Dorchester Days Checking Account over to Forward Bank as soon as possible. Forward Bank would like to donate a new announcer/brat stand but we need an account open first. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to move Dorchester Days Checking Account over to Forward Financial Bank as soon as possible. Motion carried 7-0.
16. Motion was made by Trustee Klimpke, seconded by Trustee Carter that the Public Works Supervisor has the authority to make decisions concerning maintenance and purchases for Memorial Hall and all Board Members are to direct any situations involving those decisions towards the Public Works Supervisor. Motion carried 7-0.
17. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to table discussion and possible action on borrowing money from the Future Expenditures to complete Bus Garage project. Motion carried 7-0.
18. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to send to the Parks Committee for them to decide on what to do with playground equipment located at the DASE Park (located by the library & Memorial Hall). Motion carried 7-0.
19. Motion was made by Trustee Schauer, seconded by Trustee Klemetson to approve the Termination of Certain Covenants, Conditions, and Restrictions in the Dorchester Industrial Park. Motion carried 7-0.
20. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve the Offer to Purchase from Forward bank, parcel # 116.0358.004 for the price of \$3,000. Motion carried 7-0.
21. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve the proposed amendment to the Intergovernmental Agreement in Section 6.13 – Special Voting, to change amount of \$50,000 to \$100,000 from the Central Fire & EMS District. Motion carried 5-0. Trustee Schauer and Trustee Goldschmidt abstained.

22. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve no rental fee of tables and chairs from the Village Hall, if they are not being used by checking with the Clerk's office first, to the Central Fire & EMS District. Motion carried 5-0. Trustee Schauer and Trustee Goldschmidt abstained.
23. Motion was made by Trustee Klemetson, seconded by Trustee Klimpke that the Memorial hall tables and chairs are to remain in the hall as stated in the Memorial Hall Lease – no exceptions for any group or organization. Motion carried 5-0. Trustee Schauer and Trustee Goldschmidt abstained.
24. Next Board Meeting: June 1, 2022
25. Motion was made by Trustee Schauer, seconded by Trustee Carter to adjourn. Motion carried 7-0. Meeting was adjourned at 8:09pm.

Christie Erikson, Deputy Clerk-Treasurer